

7Threemilestone School PTFA Meeting

Minutes

Date:	13 July 2022
Time:	7pm
Place:	The Victoria Inn TMS

Attendees:	Yvonne Powell, Dawn Hawken, Alicia Mckeown, Rachel Jay, Anna Buzzard.
Apologies:	

Item	
1	<p>PTFA retrospective on 2021/2022 year minutes:</p> <ul style="list-style-type: none">• Need to have a rep per year (preferably on the PTFA but not necessarily) their job will be to relay the info via WhatsApp or Facebook messenger to all parents about the next and up coming events at the school to make sure we get better coverage of all parents who might not necessarily read the news letter.• Send out a survey money to find out what platforms parents use:<ul style="list-style-type: none">• Facebook• Whatsapp• Instagram• Website• News letter• Try to be more present on Facebook and other platforms - Anna set up a schedule for a least two posts a week but maybe others. Keep a better presence on website as well.• As well as the reps per year we need from each year a group of parents who are willing to help out at events they do not need to commit to the PTFA though, we will get all their mobile numbers and create a helpers group where we can put in a call out for events and say we need 5 people for this and get helpers.

This template is an example only. Check your charity's rules and any legislation that applies to it to find out whether you need to make any changes to this template before using it.

- Introduce the members of the PTFA - photo and small blurb
- For next year (preferably in the summer hols) plan out a year calendar - Anna to buy one - Dawn to send all known dates of:
 - Trips for each year
 - Holidays
 - Inset days
 - Sports fixtures
 - Any other dates we need to know
- This will allow us to better plan for next year
- Our big success events:
 - Discos - shall we have a welcome disco - 28th or 29th of September - yes - Dawn to check this is ok
 - Bake off at the start of the year leading up to the half term we did 3 Fridays (1. EYFS, yr1 2.yr2&3 then 4,5,6) - but we would tweak the fact that we would not do the money per class as some did not spend it it would go to the whole school day at the end of the year
 - Bingo - first one very good, second was on the last day before half term do not do this again not a good turn out
 - Easter egg hunt - despite the weather this went very well (not sure on money)
- Events which went well but we can refine:
 - Faye:
 - Need to charge the same for all things across the year:
 - Soft drinks
 - Pringles
 - Sweets
 - Ice creams etc....
 - Add a list of all items and stalls and add prices so parents know in advance how much to bring
 - Anna see if we can use Little Eden and get discount next year - get 2x bouncy castles, candy floss machine, selfie booth, garden games.
 - Need to set people up prior with a stall to help on so they are inchoate and get on with it (not always have to go to Vonnie)
 - Do the cakes and judging earlier so more are there
 - Start the Fayre from 3pm not halfway through with half the things not on till later
 - Much much less food for BBQ - but it was brilliant that it was all pre cooked this saved a lot of time when giving it out
 - Needed ice for drinks
 - Forgot uniform
 - Face painting very very big hit

This template is an example only. Check your charity's rules and any legislation that applies to it to find out whether you need to make any changes to this template before using it.

	<ul style="list-style-type: none"> • Year 6 stools went down very very well • Competitions not enough hype around them lots of parents didn't know about them • Need a poster and a list of pricing on the back - previously mentioned as well <ul style="list-style-type: none"> • Beach days - it was very difficult to do a full school thing, suggestions for next year were: <ul style="list-style-type: none"> • School water fight • Rogue theatre to come into school • Circus skills to come in and do an hour per year/colour or something • Bingo - 2nd one - already mentioned issues.
	Meeting adjourned 8.30pm
	Next meeting: TBA

Minute taker:	A Buzzard
Date:	13 July 2022

This template is an example only. Check your charity's rules and any legislation that applies to it to find out whether you need to make any changes to this template before using it.